

COMMUNITY CAPITAL MANAGEMENT

JOB DESCRIPTION: IMPACT RESEARCH & REPORTING ANALYST

LOCATION: FORT LAUDERDALE, FL or REMOTE

START DATE: IMMEDIATE

Community Capital Management LLC (CCM), an approximately \$7 billion institutional impact investment manager, is seeking an Impact Research & Reporting Analyst. We are looking for a highly motivated and organized candidate to assist in articulating the positive impact for every security purchased on behalf of CCM's clients. The position is responsible for conducting research on the positive social and environmental benefits and/or Community Reinvestment Act (CRA) qualifications of each security and communicating these benefits via client impact reporting. The candidate must be detailed-oriented as accurate quantitative tracking of impact metrics and thorough review of client reports are also components of the role. The Impact Research & Reporting Analyst reports to the Co-Chief Impact Strategist.

DUTIES AND RESPONSIBILITIES

- Conduct comprehensive impact research on each fixed income security purchased across CCM's mutual funds and separately managed accounts.
- Ensure accurate impact measurement and tracking across databases.
- Write detailed executive summaries on each security purchased.
- Research and reporting must incorporate Community Reinvestment Act (CRA) qualifications when applicable.
- Create and review client impact reports for separately managed accounts and mutual fund shareholders quarterly.
- Track and monitor ongoing use of proceeds updates for impact bonds.
- Assist with ad hoc client impact reporting requests and data projects.
- Present impact research topics at company-wide meetings.
- Special projects for the impact team and other departments

QUALIFICATIONS

- Bachelor's degree is required.
- A minimum of 2 years of related industry experience is preferred; research experience is a plus.
- Candidate must be articulate with strong writing skills.
- Ability to manage and prioritize workload to meet deadlines.
- Capable of working collaboratively within a team to accomplish common objectives.
- Self-starter; great teammate; positive attitude.

HOW TO APPLY

For consideration, please send cover letter and resume to jobs@ccminvests.com; reference "Impact Research & Reporting Analyst" in the subject line.

