

COMMUNITY CAPITAL MANAGEMENT

JOB DESCRIPTION: PERFORMANCE AND REPORTING ANALYST

LOCATION: WESTON, FL or REMOTE

START DATE: IMMEDIATE

Community Capital Management Inc. (CCM) is seeking a Performance and Reporting Analyst. We are looking for a highly motivated, detail oriented, and results driven candidate to produce attribution, GIPS performance reports, and various internal and external reports to ensure the delivery and efficiency of our asset management business. The ideal candidate will have strong analytical and math skills and have at least entry level coding experience to assist in report automation and production. The Performance and Reporting Analyst will be part of the investment team reporting to the head of fixed income.

DUTIES AND RESPONSIBILITIES

- Generate accurate performance reports across all portfolios inclusive of attribution.
- Conduct GIPS performance exam reviews and maintain firm composite information.
- Generate required daily/monthly/quarterly regulatory reports.
- Create, audit, and enhance existing attribution systems.
- Work with 3rd party platforms such as eVestment and Bloomberg to generate statistics utilized for daily portfolio management and marketing materials.
- Work closely with software development team in monitoring holdings, statistics, and other Tableau related data.
- Create and audit client monthly and quarterly financial reports for separately managed accounts.
- Collaborate with other stakeholders across the firm (marketing, senior management, etc.) on ad-hoc requests.

QUALIFICATIONS

- Bachelor's degree is required.
- A minimum of 2 years of related industry experience; impact and ESG interest or experience is encouraged.
- Programming skills in the following areas: C#, .Net, MS Access, Visual Basic, Excel Macros (Python, R, Java knowledge is a plus).
- Database skills: MS SQL Server, SQL, SQL Stored Procedures.
- Experience with Tableau.
- Candidate must be detailed oriented with ability to manage and prioritize workload to meet strict deadlines.
- Capable of working collaboratively within a team or individually to accomplish common objectives.
- High attention to detail; self-starter; great team player; positive attitude.

HOW TO APPLY

For consideration, please send cover letter and resume to jobs@ccminvests.com; reference "Performance and Reporting Analyst" in the subject line.

ABOUT CCM

Founded in 1998, Community Capital Management (CCM) is a privately-held investment management firm headquartered in Ft. Lauderdale, FL with employees in Boston, MA; Charlotte, NC; Southern CA; and the greater New York City area. The firm seeks to deliver superior risk-adjusted returns through investment strategies that contribute to positive environmental and social outcomes. The firm provides investment management services to institutions and individuals through mutual funds and separate accounts. CCM's vision is to be the premier impact investment manager providing client-driven solutions and excellent client service.



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